

FULTON COUNTY STATE COURT

JUROR INFORMATION

WHEN AND WHERE TO REPORT:

You are required to report to the Jury Assembly Room on the seventh floor of the Fulton County Justice Tower on the date and at the time printed on the jury summons. **If you are on standby status**, you must call (404) 730-5099 **after 5:00 p.m.** on the day before your service date to be informed by a recorded message if you should report on your scheduled date. If your service date is on Monday or on Tuesday following a Monday holiday, you may call **after 5:00 p.m.** on the Friday before your service date or anytime over the weekend.

LENGTH OF SERVICE:

Jurors are summoned for one day or one trial. If you are selected as a juror, you must serve for the duration of the trial. The average trial is two and one-half days. If you are not assigned to a courtroom at the end of the reporting day, then your service is complete. The day ends at approximately 4:30 p.m.

FACILITIES:

For your convenience, restrooms are located in the Jury Assembly Room. Water fountains are located in the hall outside of the Jury Assembly Room. Fulton County is a smoke-free environment, therefore, you must go outside of the building in order to smoke. (Please check with a Jury Clerk before taking an unscheduled break.) The vending area is on the first floor in Room 1755.

DINING:

Fulton County has two cafeterias. The main cafeteria is located on the second floor of the Government Center. A cafeteria is also located in Room 1755 of the Justice Tower and serves light fare. If you exit the Justice Tower and turn right, [the Subway](#) is located one and one-half blocks to the right at Central Avenue and Trinity. If you exit the Justice Tower and turn

left, Underground Atlanta (w/food court and restaurants) is approximately one-half block to the left.

PARKING:

Parking is provided in the Orange Lot, located at the intersection of Fulton Street and Hank Aaron Drive. Exit Fulton Street from I-75/85 and proceed east on Fulton Street approximately two blocks to Hank Aaron Drive. Turn right on Hank Aaron Drive and the entrance to the Orange Lot is on the left side of the street. A shuttle bus runs from the parking lot to the Justice Tower at fifteen minute intervals before 9:00 a.m. and at thirty minute intervals thereafter. **This is the only parking that Fulton County provides.** In the event of an early game at Turner Field, please listen carefully to the standby recording for parking instructions. (Note: If you wish to pay for parking, there are lots located closer to the Justice Tower.)

MARTA:

Take Marta train to the Five Points Station and exit at the Peachtree exit. Walk south on Peachtree one block, turn left on Martin Luther King, Jr. Drive, and walk east two blocks to Central Avenue. Turn right on Central Avenue and walk one-half block to the entrance of the Justice Tower.

COMPENSATION:

Expense checks in the amount of \$25.00 per day for each day of service will be mailed within two weeks of the completion of your service.

POSTPONEMENT/EXEMPTIONS:

Request for postponement **must be submitted in writing** to Office of the Jury Clerk, State Court of Fulton County, 185 Central Avenue, S. W., Room T7100, Atlanta, Georgia, 30303-3643. The request must be received **no less than seven days** prior to the starting date of your service.

MEDICAL EXEMPTION:

Written verification by a physician must be submitted for any medical or psychological problem for which you are requesting a postponement or exemption. (Note: The medical exemption form is on the right side of the jury summons.)

AGE EXEMPTION:

Exemptions are granted for citizens who are **70 years of age or older** upon receipt of a **notarized** age affidavit. (Note: The age affidavit is located on the right side of the jury summons.)

NON RESIDENTS:

If you are not a resident of Fulton County, you are not eligible to serve jury duty. Please submit proof of your permanent residence address. A copy of your drivers license, voter registration card, signed tag receipt, or a utility bill reflecting your name and address is acceptable as proof of your new residence.

CHILDREN:

Please do not bring children when reporting for jury duty. If you have difficulty reporting on your first scheduled date because of scheduling problems, we will grant one postponement to provide additional time for you to make childcare arrangements. If you are the primary caregiver having active care and custody of a child under the age of four and have no reasonable alternative child care options, you may call 404-730-5099 to request an exemption affidavit. The affidavit may also be downloaded from this web site.

STUDENTS:

Full-time students may call 404-730-5099 to request an exemption affidavit. This affidavit has to be notarized. The affidavit may also be downloaded from this web site.

ATTIRE:

Business casual is suggested. [Shorts are not acceptable.](#)

Thank you for your service as a juror in Fulton County.