Suggested Fax Sheet for Notifying Consular Officers of Arrests or Detentions

Date: _____
Time: _____

To: Embassy/Consulate of _____ in _____, _____
(Country) (City) (State)

Subject: NOTIFICATION OF ARREST/DETENTION OF A NATIONAL OF YOUR COUNTRY

From:

Name: _____
Office: _____
Street Address: _____
City: _____
State: _____
ZIP Code: _____
Telephone: (___) _____
Fax: (___) _____

We arrested/detained the following foreign national, whom we understand to be a national of your country, on _____, _____.

Mr./Mrs./Ms: _____
Date of Birth: _____
Place of Birth: _____
Passport Number: _____
Date of Passport Issuance: _____
Place of Passport Issuance: _____

To arrange for consular access, please call _____ between the hours of _____ and _____. Please refer to case number _____ when you call.

Comments: